

***Office of the Independent Monitor***

Modified Consent Decree  
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Deneen Evans-Cox  
Associate General Counsel 1  
Los Angeles Unified School District  
333 S. Beaudry Avenue, 20<sup>th</sup> Floor  
Los Angeles, CA 90017

**Re: Timely Completion of IEPs and Evaluations**

Dear Ms. Evans-Cox:

This letter is a follow up to Superintendent's commitment to the Board of Education to address the timely completion of IEPs. It is also a continuation of our communication of this issue over the past two years.

In collaboration with the Division of Special Education, the Office of the Independent Monitor (OIM) monitors the data of the substantial compliance indicator regarding the Timely Completion of IEPs and Outcome 10, Timely Completion of Evaluations. I would like to thank the Division for its efforts in the monitoring of these indicators.

Despite these monitoring efforts, the data demonstrates a persistent lack of improvement with the performance of these two indicators. Additionally, the District has not met the targets of Outcome 10, Timely Completion of Evaluations, for the past three years. I am also aware that the CDE is now monitoring these issues throughout the state.

I would like to better understand the effectiveness of the District's monitoring and mechanism for holding schools accountable. To do so, please provide the following for both indicators:

- Criteria to monitor each indicator and that identify unacceptable performance levels or noncompliance with corresponding responses from central office and/or local support centers (i.e., Educational Service Center, ESC)
- The responsible unit or persons responsible for collecting data, monitoring and enforcing compliance at all schools
- Procedures for communicating findings to local support centers and schools and following up
- Capacity to generate reports at the school level for monitoring compliance

- Methods for validating the accuracy of data
- Lists of schools that have been consistently identified with poor performance with these indicators
- Copies of letters sent to schools and corrective actions taken
- Remedies taken to complete IEPs and evaluations
- Any additional information related to the monitoring, enforcement and remedies taken
- Provide all documentation related to the CDE intervention, including correspondence, corrective action plan, etc. sent to the District.

My expectation is that the District analyzes the effectiveness of these efforts and makes the necessary changes to the monitoring and enforcement mechanisms to improve its performance with the completion of IEPs and evaluations for the 2015-2016 school year.

Sincerely,



David Rostetter, Ed.D.  
Independent Monitor

C: Sharyn Howell, Belinda D. Stith, Veronica Smith, Marian Mason